

## Hygiene concept of Nordstil Sommer

This protection concept describes the implementation of the conditions required by the Hamburg SARS-CoV-2 containment ordinance. The protection concept is continuously adapted to the above-mentioned regulation.

### Access requirements for event participants

#### Exclusion of participants with COVID-19 disease symptoms

Persons with COVID-19-typical disease symptoms or in direct contact with a person suffering from COVID-19 are prohibited from entering the fairgrounds. This includes people that can present a valid corona test. Signage in front of the entrance areas and in the online registration draws attention to these rules. When purchasing / ordering a ticket, the general hygiene and safety regulations must be confirmed.

In addition, all information regarding the current situation of the pandemic and the associated measures will be sent to all participants (exhibitors and visitors) regularly in advance via newsletters, social networks and information letters.

### Contact data collection, limitation of the number of visitors

#### During set-up and dismantling

Contact data collection is mandatory for all using the Luca App.

- Every person entering or driving on to the fairgrounds must check in and out using the Luca App. To do this, the person scans the QR code provided at the gate (entrance + exit) to document the contacts during their stay on the fairgrounds.
- In addition, all persons must check in and out via the Luca App within the grounds in catering zones as well as at the organizer's information counter.
- The requirements for the set-up phase will be sent to exhibitors before the event with a request to forward them to your set-up personnel. The same procedure will be followed for the dismantling phase.

#### During the event

Contact details are collected in a two-stage system:

#### Stage 1: Via the organizer's ticket system

The available tickets are limited to the maximum permitted number of visitors in the ticket system. Therefore the permitted number of visitors in the event area cannot be exceeded during the ticket sales

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phase. The registration of exhibitors and visitors takes place when they enter the fairgrounds. The total number of visitors within the grounds is recorded by the central person counting system of Hamburg Messe und Congress GmbH. The business contact details of all participants are stored in the ticket system. By scanning the ticket at the entrance, exhibitors and visitors are registered.

- There are no cash desks available in the entrance areas. Exhibitors and visitors will each be provided with a terminal at the entrances where additional tickets can be purchased online.
- Access to the fairgrounds is only possible after registration with full name, address, e-mail address and telephone number.
- Exhibitor tickets are available for exhibitors. Only with these tickets and the necessary additional documents will access to the fairgrounds be granted.
- Visitors can purchase tickets in the online store and will be granted access to the exhibition grounds with the necessary documents.

Stage 2: Via the "Luca App" to document relevant contacts at each booth, at the organizer's team office and within catering facilities on the fairgrounds.

- Each stand operator is obliged to deposit a separate location for his stand in the exhibition hall with Luca Locations.
- All employees must check in daily at the stand via Luca App.
- All visitors must check in via Luca App when visiting the stand and check out again when leaving the stand.
- The stand operator shall ensure this documentation requirement.
- The organizer assumes the duty in accordance with § 7(2) of the Containment Ordinance at the entrance control by also checking the plausibility of the contact data in the Luca App of the visitors as part of the control of the coronavirus test certificates. This inspection is already pointed out by the organizer upon ticket purchase.

The recorded contact data in the ticket system of Frankfurt Messe will be issued to the competent authority for the purpose of tracing infection chains or for testing. The data documented in the Luca app will be viewed by the competent authority for the purpose of tracing infection chains if required.

### **Coronavirus test certificate for participants**

The following applies for the period during which the event is being held (24/25.07.2021 07:00 - 19:00, 26.07.2021 07:00 - 17:00): All

participants (exhibitors, visitors, functional personnel) must present a negative coronavirus test certificate in accordance with § 10h of the Containment Ordinance (EindämmungsVO) when entering the event site. A negative test result of a PCR test or a rapid test carried out by service providers in accordance with § 6 (1) Cl. 1 of the Coronavirus Test Ordinance shall be deemed to be proof of testing; the test on which the test result is based may not have been carried out more than 72 hours before entry in the case of a PCR test and more than 48 hours before entry in the case of a rapid test; the proof of testing must be presented in paper, electronic or digital form.

A negative coronavirus test proof is equivalent to the presentation of a coronavirus vaccination proof or a proof of recovery from the Corona Virus.

To check the test proofs, control points will be set up in the entrances Central, East and South as well as at the area gate B6 to check the following points:

- Ticket (visual control, no validation)
- Test verification check (test available, valid and contact data plausible, check ID card if necessary)
- Checking contact details in the Luca app:
  - Check whether app is loaded
  - Match name in the app with the ticket
  - If names do not match, reject to trouble counter
  - At the trouble counter, check whether the app or ticket has the wrong name; if necessary, issue a new ticket and compare the contact data with the ID card.
- The tickets are validated at the entrances on the defined access line

## **Measures for compliance with the hygiene rules / Distance requirement**

### **Announcements**

Regular voice announcements in all halls remind participants to keep their distance and other rules.

### **Floor markings**

Markings are placed on the floor in front of permanently installed counters at Hamburg Messe and in front of the WC facilities.

### **Access / Exit**

At the Central, East and South Entrances, suitable barrier systems will be used to define the routes for participants. Within these lanes, floor markings will be placed at 1.50 m intervals. In addition, there is one-way routing for entry and exit in all entrances.

## **Visitor guidance**

The visitor guidance system includes one-way routing in all entrance/access areas, as well as hand disinfection facilities at crossing points and sanitary areas in the halls.

Aisle widths between exhibition stands will be at least 3 m. One to two approximately 5 m wide aisles will be planned as "boulevards" in each hall. These "boulevards" will be carpeted to indicate use in defined directions.

## **WC facilities**

Limitation of the maximum number of persons depending on the size of the facilities and blocking of individual sinks and urinals.

## **Elevators**

Limit the number of people and use only by participants who depend on them.

## **Escalators - visitor guidance**

Signage indicating distance requirement. Regular cleaning of contact surfaces.

## **Parking ticket machines**

Signs indicating the distance requirement and distance markings on the floor. Regular cleaning of the contact surfaces.

## **Limiting the number of visitors**

The distribution and density of persons are permanently monitored. If necessary, people are reminded to keep their distance, flows of people are diverted or hall areas are blocked.

A hall is blocked in advance before the maximum occupancy is actually reached, so that appointments agreed in advance between exhibitors and customers can be made despite the blocking of a hall and the relevant persons can still enter.

## **Hand hygiene facilities, hygiene islands**

Participants have numerous opportunities to wash or disinfect their hands within the event area:

- At the WC facilities in the halls and the entrances (sinks, disinfection dispensers).
- At the hygiene islands in Halls B1, B5 and B6 (sinks, disinfection dispensers)
- At disinfection dispensers in the hall area, at counters
- On the exhibition stands, exhibitors are requested to offer hand hygiene facilities.

## **Avoidance of smear infections**

In order to reduce the transmission of pathogens by smear, aerosol and droplet infection, contact areas will be reduced for participants by the following measures:

- Permanently opening doors where possible.
- Avoiding face-to-face contact between people where services can be converted to online options
- No cashier sale of tickets on site
- Regular cleaning/disinfection of frequently touched surfaces, such as WC facilities, handrails, door handles, counters, ATMs and cash machines. For this purpose, HMC prepares a specific cleaning plan for each event, documenting the type, frequency and implementation.
- Conversion to cashless payment, e.g., in the catering facilities, parking garages and checkrooms
- Cleaning and ventilation of conference and meeting rooms after each meeting/use
- Transparent partition walls made of glass or plastic are installed at all counters where there is contact between staff and participants (e.g. information counter).
- In the hall access areas, doors are open wherever possible and directional traffic (right-hand traffic) is provided.

## **Ventilation**

### Halls B1-B4:

In 2020, Hamburg Messe und Congress has installed UVC air sterilization systems in the ventilation systems of the public areas (incl. conference and meeting rooms, service offices and catering areas) of Halls B1 to B4, the East Entrance and the South Entrance as a precautionary measure in connection with the Corona pandemic.

UVC (ultraviolet light type C) is a technology for disinfecting air, water and surfaces that has been established for decades. At a wavelength of 253.7 nm, it eliminates all bacteria and viruses tested to date. According to the official statement of the International Ultraviolet Association (IUVA), SARS viruses can also be deactivated with UVC light. The system used at Hamburg Messe und Congress in combination with the selected mechanical air filters can achieve air sterilization of up to 95%.

### Halls B5-B7

Halls B5, B6, B7 and the Central Entrance area have ventilation systems that are supplied with outside air during trade fair operations. Heat recovery systems (rotary heat exchangers) are used to achieve the necessary room temperatures during the winter months. Outside of trade fair operation, recirculated air is used to

heat the halls at appropriate temperatures. The conference and meeting rooms and catering areas located in these buildings, as well as the West Entrance, are supplied exclusively with outside air via rotary heat exchangers. Heating with recirculated air is not required there.

### **Mandatory use of masks**

All participants are required to wear a medical mask at all times when in enclosed spaces. The mask must cover the mouth and nose in such a way that the spread of droplets from coughing, sneezing or talking is reduced. Garments may not be used. Face visors are not appropriate masks.

The removal of masks is permitted if is necessary for identification purposes or communication with persons with hearing disabilities.

Children are exempt from the wearing requirement until they reach the age of seven.

### **Catering**

A catering service for the participants will be offered both inside the halls and outside. The following rules shall apply in addition:

- The consumption of food and beverages is only permitted at tables; only a maximum of 5 persons may be seated together at these tables; standing room is not permitted inside the halls.
- At each table, contact details are to be collected using Luca App.
- Seating or standing areas for guests will be arranged so that a distance of at least 1.50 meters can be maintained between the seats of two tables.
- Masking is also mandatory in food service areas within the halls, provided that guests may remove their masks while remaining in permanently occupied seating areas.
- All persons employed in food service are required to wear a medical mask. The obligation to wear a medical mask also applies in queues.
- A medical mask must also be worn in queues when catering is offered on the open-air grounds.
- Food and beverages purchased to take away may not be consumed at the place of purchase or in its immediate vicinity.
- An operational test concept of the trade fair caterer is attached as an appendix to this protection concept.

## **Support for exhibitors through stand construction guidelines**

Exhibitors are responsible for the construction and operation of their trade fair and exhibition stands. They are responsible for the adherence to the given general conditions and the supervision of the contractual partners commissioned by you as well as for the operation of the exhibition stand.

Within the scope of your trade fair and stand planning, the exhibitors will be informed by Nordstil with the necessary, current hygiene guidelines and measures of Hamburg Messe und Congress GmbH, with the request to complete and implement your risk assessment in connection with SARS-CoV-2. This includes the creation of a hygiene concept for the exhibition stand, set-up phases, operation during official opening hours and dismantling. Furthermore, the designation of responsible persons, instruction of all employees on the measures and control of compliance on site.

The following aspects must be taken into account:

- Ensuring compliance with occupational health and safety standards for the personnel deployed by supplementing a risk assessment with the current hazards associated with SARS-CoV-2 and implementing the measures identified.
- Drawing up a hygiene concept for the stand (see also checklist for hygiene guidelines), which in particular regulates the cleaning of surfaces that are frequently touched.
- Ensure registration of the personnel employed for assembly, dismantling, delivery and implementation in the organizer's registration system.
- Plan the stand in such a way that stand personnel and visitors can always maintain a minimum distance of 1.50 m from each other. If necessary, a permissible number of persons must be determined independently and adhered to.
- Provide options for hand hygiene for personnel and visitors at the stand.
- Ensure that presentations and activities on the stand do not affect the flow of visitors in the adjacent aisles.
- Explaining exhibits or advising visitors may only be done at the exhibitor's own booth.  
Addressing visitors in the aisles is prohibited. Conversations between stand personnel and visitors may only take place on the stand area.
- Ensuring that sufficient air exchange can take place in walk-in exhibits as well as in meeting rooms on the stand.  
Enclosed rooms within exhibition stands are generally not permitted.
- Containers for self-service for giveaways, sweets, etc. are not permitted.

- Exhibitors and visitors are requested to comply with general rules of conduct such as minimum distance, refraining from physical contact (especially shaking hands, hugging), sneezing etiquette.
- The distribution of food for direct consumption and foods for self-service is prohibited at the exhibition stand. Tasting at a booth is possible under consideration of the rules mentioned under points "Catering".
- Stand parties / exhibitor parties are generally prohibited.
- Each exhibitor must collect the contact details of stand visitors at his stand. The Luca App must be used for this purpose. The plausibility check of the contact data stored in the Luca App is already carried out at the entrance to the fairgrounds.
- Instruction in the use of the Luca App will be provided in advance via exhibitor and visitor communication. In addition, Nordstil employees will be trained to the extent that customers can be supported in case of questions.