

Important deadlines

Checklist for your personal trade fair preparation

Month	Topic	Deadline
January 2024	- Registration begins. All of the information is available at: nordstil.messefrankfurt.com	
February 2024	- End of early booking phase	19 February 2024
March + April 2024	- Registration ends - Hall planning - All exhibitors will successively be sent stand proposals - Participation confirmations and stand rental invoices are sent successively - Promotion shop opens for free promotion material - Digital service booklets are sent and Shop for Exhibitor Services opens for ordering your supplies - The fee-based early set-up may be ordered in the Shop for Exhibitor Services (stands >200 m ²) - Start of dispatch of order documents for TOP FAIR (trade fair magazine)	until 19 July 2024
May 2023	- Hall planning - All exhibitors will successively be sent stand proposals - Order of advertising podiums and display cases - Parking permits available in the shop for exhibitor services - Register joint stand participants (for TOP FAIR trade fair magazine) - Deadline for entries and logos (for TOP FAIR trade fair magazine)	14 May 2024 28 May 2024 until 31 May 2024 until 7 June 2024
June 2024	- Stand construction plans and open fire: Please submit your stand construction plans (from a stand height of 3.50 m) for approval: Gerrit Strauch, tel. 040 3569 25 18, ops@hamburg-messe.de If you use open fire at your stand in the form of candles/lanterns etc., please inform Gerrit Strauch in an informal e-mail, ops@hamburg-messe.de	until 28 June 2024
July 2024	- Advanced set-up - In halls A1, A3 and A4 - In halls B1.GF, B1.UF, B2.GF, B3.GF, B4.GF - Regular set-up in all halls - Nordstil exhibition - Dismantling in all halls	22. + 23 July 2024 23 July 2024 24 – 26 July 2024 27 – 29 July 2024 From 29 July at 5:00 p.m. until 30 July 2024